

MAKING YOUR ASSOCIATION PAYMENT

- All payments **must** be mailed with a coupon and check.
- The bank will not hold checks. Postdated checks will be processed the day they are received.
- Write “U.S. Funds” on checks drawn on a Canadian bank account.
- Homeowner payments for Association Services are accepted at BB&T offices only within the state of Florida.

THREE EASY STEPS:

1. Make your check payable to the association.
2. Remove the coupon from your book or attached to your statement.
3. Affix a mailing label or use one of the envelopes provided.

ASSOCIATION PAY

It's easy to have payments automatically debited from your account from anywhere in the United States:

1. Complete the Association Pay sign up form.
2. Mail the form to:
BB&T Bank Association Services
P.O. Box 2914, Largo, FL 33779-2914
4. Continue making your payments until you are notified by post card by the bank when your automatic payment will start.
5. All new enrollments received by the 20th of each month will be processed for the next payment date.
6. Automatic payments are deducted on the 3rd of each month.

ONLINE BILL PAY SERVICE

If you use an online bill payment system, please use the bill pay account number in your coupon book. The number is listed as **Bill Pay Account Number** on the coupon. This number is unique to each homeowner's property address and is required to post online bill pay payments.

PAY ONLINE

If your association is enrolled in online payments, you can make your payment online using a MasterCard®, MasterCard® Debit Card, Diners Club®, Discover® or JCB. To make your payment through the online payment system, go to *BBT.com* and select **Association Online Payments** from the Personal Services drop-down menu. Additional fees apply.

BB&T Association Services
(727) 549-1202 | Toll free (888) 722-6669